



CALIFORNIA STATE UNIVERSITY
FULLERTON

**EDUCATION SPECIALIST
CREDENTIAL PROGRAM
INTERN PROGRAM**
Activity/Substitute Log

REVISED FEBRUARY 2014

		<input type="checkbox"/> First <input type="checkbox"/> Second
Teacher Candidate	CWID	Semester in Program
Mentor Teacher/University Supervisor	School	District

Directions: Documentation of 144 hours of support and supervision (adjusted depending on teaching schedule), including 45 dedicated toward English Learners for individuals who have not yet earned an English Learner Authorization, is required. Use as many pages as needed. Suggested activities are on page.

MENTOR/UNIVERSITY SUPERVISOR ACTIVITIES AND SUBSTITUTE TEACHER LOG

DATE	MENTOR INITIALS	DESCRIPTION OF ACTIVITY	TOTAL HOURS	SUB DAY? <input type="checkbox"/> Yes
				<input type="checkbox"/> Yes
				<input type="checkbox"/> Yes
				<input type="checkbox"/> Yes
				<input type="checkbox"/> Yes
				<input type="checkbox"/> Yes
				<input type="checkbox"/> Yes
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				<input type="checkbox"/> Yes
				<input type="checkbox"/> Yes
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				<input type="checkbox"/> Yes
				<input type="checkbox"/> Yes

Signatures below indicate that the log has been reviewed and that all data is correct.

Intern Teacher Candidate Signature	Date
Mentor Teacher Signature/University Supervisor Signature	Date

SUPPORT AND SUPERVISION ACTIVITIES

SUPPORT & SUPERVISION ACTIVITIES PROVIDED THROUGH EMPLOYER

- Content-specific coaching, collaboration, and co-teaching*
- Grade level Meetings related to assessment, grading, curriculum, planning and/or instruction*
- Department Meetings related to curriculum, planning and/or instruction*
- Coaching, not evaluation from Administrator*
- Co-planning with General Educator or EL expert to address the needs of students on caseload included into general education classrooms and English Learners on caseload*
- Logistical help before and during the school year (bulletin boards, seating arrangements, materials acquisitions, etc.)
- Parent conferences
- Participation through release time in District group or staff development and/or regional group or professional conference (e.g., Council for Exceptional Children, TASH, ELAC)*

SUPPORT & SUPERVISION ACTIVITIES PROVIDED BY INTERN PROGRAM

- Seminars (problem solving issues with students, curriculum, instruction, TPEs) offered in person, via webinar, or video conferencing media
- University Supervision Support (observation/coaching/discussion/debriefing)*
- Provision of access/student memberships for participation in in District group/regional group (Council for Exceptional Children, TASH, ELAC)*

SUPPORT & SUPERVISION ACTIVITIES PROVIDED BY EITHER OR BOTH THE EMPLOYER OR INTERN PROGRAM

- Classroom observations and coaching
- Demonstration Lessons and/or Co-Teaching activities with mentor, coach or program supervisor*
- Intern Observation of other teachers and classrooms*
- Email, phone (voice, text), and/or video conferencing support related to observation problem-solving, planning, curriculum and instruction.*
- Activities/workshops specifically addressing issues in the intern's classroom—co-attended by Intern and Mentor(s)
- Interactive Journal (University Supervisor, Mentor, and Intern)
- Phone/Email Support*
- Watching and discussing teaching videos with University Supervisor, Mentor
- Observe SDAIE/ELD lessons online or in person*
- Weekly planning or review of plans with EL Authorized Credential Holder*
- Editing work-related writing (letters to parents, announcements*)
- Professional Literature/Research discussion groups facilitated by appropriately credentialed support person or program supervisor*

***May be used toward 45 hours of EL Support and Supervision Requirement.**