Master's Program Application Checklist

Timeline for students to apply: Apply before their second semester of their Preliminary Credential program.

1. Before each deadline (**Fall**: **March 15ᵗʰ** and **Spring**: **October 15ᵗʰ**), students must submit:

Student Check Box	File Items
	University Graduate Application (www.calstate.edu/apply). *If you are applying to both the Clear and Master's programs, please re-apply to the University through www.calstate.edu/apply **and** submit a department application for the Clear program to the SPED Admissions Assistant: http://ed.fullerton.edu/sped/_resources/pdfs/application-clear-credential.pdf.
	Master's Department Application http://ed.fullerton.edu/sped/_resources/pdfs/application-masters-program.pdf
	Official Transcripts from each University/College attended for the last 60 units (including CSUF)
	Minimum of 3.0 GPA in your last 60 units.
	Three confidential University Faculty Recommendations on Master's template. (Letters of recommendation must be from instructor's who you have had a class with) http://ed.fullerton.edu/sped/_resources/pdfs/faculty-recommendations.pdf
	Certificate of Clearance- Student must have a valid Certificate of Clearance before entering the SPED Master's program. For information on the steps needed to complete the Certificate of Clearance, please visit: https://www.ctc.ca.gov/docs/default-source/leaflets/cl900.pdf?sfvrsn=b6bd8b52_0.

2. Once all items are submitted and received, the Special Education Admissions office will schedule the student's **interview, which includes; a Master's program overview and time to complete a writing sample. The writing sample will be based upon an article emailed to you.**
3. An admissions decision will be made and the Admissions Assistant will send you an admit or denial letter. **Students will also be informed of SPED 501 information if they are admitted.**

Requirements for program:

1. Candidates must have a minimum **3.0 GPA in their last 60 units** to be eligible to apply.
2. There are NO rollover applications. If you do not submit all deadline documents or interview packet (which is your complete application), you will not be able to rollover any documents to the next semester. If you wish to reapply, you must submit ALL new documentation.
3. Candidates may only apply TWICE. If you have been denied and choose to reapply, you are required to take two of the three Reading courses, READING 201 or 202 and 290 and you must receive a letter grade of "A" in the courses.
4. Past program history and dispositions are considered when students apply.
4. Candidates must score a minimum 80% out of 100% to be admitted to the MSE program, but you must pass the writing part to be admitted to the program (see rubric). http://ed.fullerton.edu/sped/_resources/pdfs/written-interview-rubric-masters-program.pdf.

Interview Procedure:
1. Admission Process Orientation
2. Arrive 5 minutes prior to scheduled interview.
3. Allow 80 minutes for the written interview.
4. The department Graduate Committee will make an admission decision and candidates will be notified through an e-letter from the SPED Admissions office within a month.