**Proposed Schedule for Intersession 2005**

**January 3 – January 30**

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Days</th>
<th>Dates</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>304 (Personal Proficiency in Educational Technologies for Secondary Teachers)</td>
<td>4:00-6:45 pm</td>
<td>MTWR</td>
<td>January 3-January 27</td>
<td>Costa</td>
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<tr>
<td></td>
<td></td>
<td>15 meetings</td>
<td>50% online; dates to be determined</td>
<td></td>
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<tr>
<td>310 (Teaching Experience)</td>
<td>7:00-9:45 pm</td>
<td>MTWR</td>
<td>January 3-January 27 plus fieldwork</td>
<td>Taylor</td>
</tr>
<tr>
<td>320 Adolescence</td>
<td>4:00-7:45 pm</td>
<td>MTWR</td>
<td>January 3-January 27</td>
<td>Ambrosetti</td>
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<tr>
<td></td>
<td></td>
<td>15 meetings</td>
<td></td>
<td></td>
</tr>
<tr>
<td>330 (Literacy Development in Secondary Schools)</td>
<td>7:00-9:45 pm</td>
<td>MTWR</td>
<td>January 3-January 27</td>
<td>Street</td>
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<tr>
<td></td>
<td></td>
<td>15 meetings</td>
<td></td>
<td></td>
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<tr>
<td>340 (Addressing Student Diversity in Secondary Schools)</td>
<td></td>
<td></td>
<td>100% online</td>
<td>Ramirez</td>
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<td></td>
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<td></td>
<td>January 3-January 27</td>
<td></td>
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<tr>
<td>400 (Methods for Internship)</td>
<td>9:00 am – 2:00 pm</td>
<td>FS</td>
<td>January 7 - 29</td>
<td>Staff</td>
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<tr>
<td></td>
<td></td>
<td>8 meetings</td>
<td>plus fieldwork</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>50% online; dates to be determined</td>
<td></td>
<td></td>
</tr>
<tr>
<td>410 (Teaching English Learners in Secondary Schools)</td>
<td>7:00-9:45 pm</td>
<td>MTWR</td>
<td>January 3-January 27</td>
<td>Staff</td>
</tr>
<tr>
<td></td>
<td></td>
<td>15 meetings</td>
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</table>

**PLEASE NOTE:** EDSC Intersession classes usually fill within 4 hours of the opening of registration! Registration is on a first-come, first-served order.
Cal State Fullerton established its eighth college this month when the university’s School of Education became the College of Education — home to the university’s teacher credential programs, which served more than 1,800 students during 2003-04.

“Creating an eighth college is a move to expand leadership in teacher preparation on campus,” said CSUF President Milton A. Gordon. “This is another milestone for CSU Fullerton. Even in tough budgetary times, we must not let that stop us from positioning ourselves to excel.”

Gordon named Ashley L. Bishop, chair of the Reading Department, to a two-year term as acting dean of the new college. Plans call for a national search to be conducted for a permanent dean.

Bishop has been responsible for the accreditation process for the university’s education programs and has served on various university committees, including those dealing with curriculum, general education and graduate education. The Irvine resident also has served as a consultant to local school districts.

Known for his scholarship in the areas of reading and literacy, Bishop has written numerous articles, co-authored three books and conducted more than 500 workshops and seminars locally and throughout the nation.

“It is with real pleasure that I assume this position,” said Bishop. “Having been with the university for 28 years, I have come to value and respect the students who have earned our teaching credentials and/or graduate degrees from Fullerton. They are making a tremendous difference in our schools. Much of our students’ success can be attributed to faculty members of the College of Education. They bring a powerful combination of rich experiences as teachers and researchers to the instructional setting. I look forward to the next two years working closely with Fullerton’s students, faculty and the educational community.”

Bishop earned his doctorate from Arizona State University in 1972 and taught for four years at Indiana University before joining the Cal State Fullerton faculty in 1976. Bishop received his bachelor’s degree in elementary education and a master’s degree in reading from San Diego State University.

The College of Education will align Fullerton’s organizational structure, management and leadership with sister CSU campuses and create a streamlined institutional organization that can more effectively respond to increasing demands on teacher education, noted Roberta Rikli, dean of the College of Human Development and Community Service, from which the new college emerged.

The College of Education includes the departments of Educational Leadership, Elementary and Bilingual Education, Reading, Secondary Education and Special Education. A program in instructional design and technology and a joint doctoral program in educational administration and leadership, which welcomed its first students in January, also are part of the new college.

During the 2003-04 academic year, 67 full-time faculty members and 172 part-time lecturers taught 474 course offerings in the School of Education.

“We believe that by establishing a separate and enhanced status of a degree program within a college, our status and visibility can be raised,” Bishop said. “This is another milestone for Cal State Fullerton. Even in tough budgetary times, we must not let that stop us from positioning ourselves to excel.”

Prior to that, a division of education had been the parent administrative unit for the departments of the school. This spring, the Academic Senate recommended to Gordon the search to be conducted for a permanent dean. Bishop has been responsible for the accreditation process for the university’s education programs and has served on various university committees, including those dealing with curriculum, general education and graduate education.

SUGGESTIONS FOR COMPUTER ACCESS AND SUPPORT

To be successful in the CSU Fullerton Single Subject Credential Program, you need regular access to a reliable computer that is Internet-connected and has Microsoft Office 2000 or higher. It is your responsibility to find access to these resources. It may be that you need to barter with a neighbor or family member to use their facilities during your credential program. Below are some other places to consider for computer access:

1. Library Computer Labs: Information on the facilities and hours of operation for the CSUF Library Computer Labs is provided at [http://www.fullerton.edu/titanlab/](http://www.fullerton.edu/titanlab/) and [http://library.fullerton.edu/Services/ShowTopic.asp?TopicID=48](http://library.fullerton.edu/Services/ShowTopic.asp?TopicID=48). MS Office XP (Word, PowerPoint, and Excel) and Publisher are available. Please request a computer with Publisher if you are in need of that application. All campus computers will migrate to MS Office 2003 in Fall 2004.

2. El Toro Campus: El Toro offers PC computer classrooms and laboratory with a few Mac computers for student use. Laboratory in Room 145 is available for student use.

3. Local Libraries: Most local libraries have Internet-connected computers available for public use. In addition, they may have a technology support staff member who can provide additional assistance.


5. Titan Help Desk: 714-278-7777 or email [helpdesk@fullerton.edu](mailto:helpdesk@fullerton.edu) for troubleshooting support.

SINGLE SUBJECT CREDENTIAL PROGRAM

In prerequisite and credential courses in the Single Subject Credential Program, students will be expected to:

1. Meet California State Fullerton’s level of computer competency for entering freshman (www.fullerton.edu/senate/PDF/300/UPS320-030.pdf): All entering students are expected to be knowledgeable in the use of a personal computer (PC or Macintosh) prior to being admitted to the university. Entering students should have 1) the ability to use a personal computer to locate, create, move, copy, delete, name, rename, and save files and folders on hard drives and on secondary storage devices such as floppy disks; 2) the ability to use a word-processing program that runs on a PC or Macintosh computer to create, edit, format, store, retrieve, and print documents; 3) the ability to use an electronic mail system to receive, create, edit, print, save, and send an e-mail message with and without an attached file; and 4) the ability to use an Internet browser to search the World Wide Web.

2. Have ongoing reliable access to a computer with Internet connectivity for regular course assignments;

3. Utilize MS Office XP or 2000 (including Word, PowerPoint, Publisher, and Excel) to learn content and communicate with colleagues and faculty;

4. Have the ability to regularly print assignments;

5. Maintain and access three times weekly a student email account;

6. Use Internet search and retrieval skills to complete assignments;

7. Upgrade his/her skills in educational technology throughout the program;

8. Apply his/her educational technology skills to complete expected competencies;

9. Utilize other software applications as course requirements dictate;

10. Utilize Blackboard to access course materials and complete assignments; and

11. Create lessons that require K-12 student use of educational technologies to improve achievement.

12. Conduct themselves appropriately and professionally when online. (See http://www.albion.com/netiquette/corerules.html)

It is highly recommended that students use a PC platform with Windows 2000 or higher OR a MAC platform with Mac OS 9 or higher. Publisher, a software application required in EDSC 304/307, is not available on MAC. Students will need access to a PC for some assignments in EDSC 304/307.

Program is designed for students who wish to complete credential requirements while currently teaching in their credential preparation subject area(s) in the public schools.

- The Internship Credential authorizes the holder to teach, under the supervision of a Commission accredited college or university and the holder’s employer, in the area or subject listed on the credential.

- Interns are considered fully qualified teachers in California.

- Students may be entered into the Internship Program:
  - As they enter the Single Subject Credential Program with a contracted internship teaching assignment in their content area (the State requires completion of a general pedagogy methods course, EDSC 400, for individuals accepting Internships in their first semester).
  - Upon accepting a contracted internship teaching assignment in their content area during the first three weeks of the first semester of the program (the State requires completion of a general pedagogy methods course, EDSC 400, for individuals accepting Internships in their first semester); or
  - Before or during their second semester with a contracted internship teaching assignment in their content area.

Benefits include:
- Salary of a beginning teacher;
- Full benefits; and
- Credit toward tenure.

Eligibility requirements:
- Acceptance to the CSU Fullerton Single Subject Credential Program;
- Earned Bachelor’s degree from a regionally accredited college or university;
- Passage of the basic skills’ proficiency test (CBEST),
- Passage of appropriate subject matter competence exam (PRAXIS/SSAT) or 80% completion of a commission-approved subject matter preparation program (SMPP),
- Completed character and identification clearance (fingerprints), and
- Demonstrated knowledge of the US Constitution.

Admissions process:
1. Submit an internship credential application (professional track) to the secondary education department;
2. Submit a copy of a signed contract from the participating school district; and
3. Be accepted to the Single Subject Credential Program.

Other details:
- Internship contracts may be for three, four, or five classes in the public schools.
- At least two of the classes must be in your credential subject area and one may be in your supplemental credentialed subject.
- The internship grant supports mentor training and payment of $150 per semester to the mentor “buddy” teacher assigned to the intern. The intern and mentor “buddy” teacher receive four sub days per semester to work toward the professional development of the intern teacher.

Questions about the internship program should be directed to Dr. Helen Taylor, 714 278-3391, EC 524, htaylor@fullerton.edu.
TIME SAVING STRATEGIES FOR THE NOVICE
BY LAUREN S. BLACKMON
George E. Hale Middle School
Los Angeles Unified School District

Courtesy of Dara Deaton, Spurgeon Intermediate School

1. When you sit down to plan a week...plan a month; when you plan a month plan a semester, when you plan a semester plan the year.
2. Never spend your time grading homework.
3. Homework credit should never total more than 25% of a student's overall grade.
4. Only pick up homework once a week.
5. "I don't know about you, but I have a life and I don't intend on spending it grading papers."
6. Wait two days before grading a quiz or exam.
7. Keep grades down to a maximum of two a week. Remember, in college you had approximately two exams for the entire semester.
9. Only make parent calls once a week.
10. When making parent calls, always keep your cell phone handy.
11. Invest in a timer. A timer will help you stay on schedule.
12. This is a must. One day each week should be dedicated to some independent activity that the students can do on their own without any involvement from you.
13. Invest in a signature stamp.

The Department of Secondary Education at California State University, Fullerton offers two graduate degrees:

- Master of Science in Education with a Concentration in Secondary Education
- Master of Science in Education with an Emphasis in Teacher Induction

The MSE Concentration in Secondary Education is designed to help career secondary classroom teachers upgrade their skills, become informed about new ideas and research in secondary teaching, and prepare for curriculum leadership roles in public and private schools.

The MSE Emphasis in Teacher Induction is a collaborative effort with local school districts and is designed for 7-12 grade teachers enrolled in a district Induction Program and working toward a California Professional Credential. This degree will provide training that advances the skills and knowledge of professional educators and allows them to meet professional certification.

Our graduate programs build upon teacher preparation in the Single Subject Preliminary Credential Program. Whereas coursework in the credential program focuses on knowledge and skills necessary for a beginning secondary teacher, the graduate program allows students to extend their knowledge and deepen their skills in curriculum design, instructional and assessment strategies, integration of technology, and reflective practice. All three programs orient students to the National Board for Professional Teaching Standards. The NBPTS certification is recognized as being consistent with contemporary best practice in the profession.

This a 34 unit program. Courses are scheduled for evening attendance (either 4-7 or from 7-10 p.m.) and must have substantial online components. Most students take 2 courses a semester and finish in 2-3 years (depending on how much they accomplish in the summer, etc.).

Applications are currently being accepted for Fall only. Students should apply ASAP. Online applications can be completed at http://www.csumentor.edu/AdmissionApp.

To learn more you may:
- Visit the School of Education located in EC-190 to obtain a MSE Brochure
- Visit the Department of Secondary Education web site at http://hdcs.fullerton.edu
- Contact Kristine Kong at (714) 278-5591 or email: kkong@fullerton.edu