



CALIFORNIA STATE UNIVERSITY  
**FULLERTON**

**Single Subject Credential Program**  
**Requirements for Admission**  
**(657) 278-4028**

<i>Programs Begin in Fall &amp; Spring</i>		<i>Programs Begin in Fall Only</i>
English	Biology	Art
History/Social Science	Chemistry	Music
Mathematics	Geology	Physical Education
Foundational Level Math	Physics	World Languages (including English Language Development)
Foundational Level Science		

**Before applying to the program, you must attend a program overview on campus, or view the online *Single Subject Credential Program Overview* at: <http://ed.fullerton.edu/seced/future-students/credential-programs/>**

**Application Deadlines: Spring 2018 – September 25, 2017/ Fall 2018 – February 15, 2018**

**To be eligible for application, all admission requirements must be met as described below.** Submit all items at one time to the Admission to Teacher Education office (CP 540). Only complete application files will be accepted (letters of recommendation may be mailed separately and therefore need not be submitted with the other application documents).

1. **University Application** - Apply to CSUF on [www.calstate.edu/apply](http://www.calstate.edu/apply) (Note: Admission to the university as a credential student enables you to take the prerequisite courses. It **DOES NOT** guarantee entrance to the credential program). You **MUST** pay the \$250.00 acceptance fee referenced in your university acceptance email.
2. **Credential Program Application** - Complete credential program application <http://ed.fullerton.edu/seced/documents/>
  - a. **Prerequisite Application** - For those applicants who need admission to the university to enroll in prerequisite courses, the *Prerequisite Application* must be completed and submitted to CP 540 immediately following application to the university. Your university application will not be processed until this prerequisite application is received. Students who take the prerequisite courses as undergraduates need not submit a prerequisite application.
  - b. **Program Application** - For those applicants who are currently enrolled in or have completed prerequisite courses. All applicants must complete the Program Application even if you previously submitted a Prerequisite Application. Program Application must be submitted with all admission documents by the application deadline.
3. **Credential Application Processing Fee** - \$50.00 (show receipt from the Cashier's Office – UH 180 or pay online: <http://coeapps.fullerton.edu/atedfee/> link to pay processing fee). This is a separate from the university admission fee.
4. **Official transcripts** – provide transcripts from all colleges attended (including CSUF).
5. **GPA** – GPA must be at least 2.67 cumulative or 2.75 in the last 60 semester units attempted (or obtain written exception from credential program subject area advisor).
6. **Subject Matter Competency** - Successfully complete a Subject Matter Preparation Program (SMPP) [http://www.fullerton.edu/cct/Single\\_Subj/smpp.htm](http://www.fullerton.edu/cct/Single_Subj/smpp.htm) or pass all required subsets of the California Subject Exam for Teachers (CSET) <http://www.cset.nesinc.com>. For application to be considered, evidence of one of the following must be submitted.
  - a. **SMPP Evidence:** Completion of the SMPP is required to be admitted to the credential program. At the time of application,  $\frac{3}{4}$  of the SMPP must be complete and applicant must be enrolled in the remaining courses. A copy of SMPP form must be submitted with advisor signature documenting SMPP progress and expected completion date. All SMPP coursework must be completed by the last day of classes (not including the week of final exams) of the semester prior to credential program start (by end of spring term for fall applicants, and by end of fall term for spring applicants). Applicant must submit the final completed SMPP with advisor signature once grades are posted.

- b. **CSET Evidence:** Passage of the CSET is required to be admitted to the credential program. At the time of application,  $\frac{3}{4}$  of the CSET subtests must be passed and the applicant must be registered for the remaining subtests and proof of registration is required. The final subtest **MUST** be PASSED by the last day of classes (not including the week of final exams) of the semester prior to credential program start (for fall applicants-by the last day of spring semester classes; for spring applicants-by last day of fall semester classes). Submit CSET test results with your application. Do not rely on the testing agency to send your scores. \*See specific CSET deadline information included.
7. **Prerequisite Coursework:** EDSC 310, EDSC 320, EDSC 330, & EDSC 340. Prerequisite courses **must be taken within 5 years prior to admittance to the program**. You may be in progress with the courses at the time of application. It is strongly recommended that you take EDSC 304 & EDSC 410 before starting the program, but it is not required. If not taken prior to the start of the program, EDSC 410 must be taken in the first semester, and EDSC 304 must be completed by the end of the second semester of the program. In place of EDSC 304, Music students take MUSE 404. **\*\*You must earn a GPA of 3.0 across the prerequisite courses.**
8. **Educational Basic Skills Proficiency** - This can be met through *one* of the following options:
  - a. Pass **CBEST** ([www.cbest.nesinc.com](http://www.cbest.nesinc.com)). If you take the CBEST, you must provide a copy of your passing scores to the Admission to Teacher Education office - CP 540 (do not rely on testing agency to send your scores).
  - b. Pass **Multiple Subjects CSET plus Writing Exam** ([www.cset.nesinc.com](http://www.cset.nesinc.com))
  - c. Demonstrate proficiency on the **CSU Early Assessment Program** college ready or exempt ([www.ets.org/CSU](http://www.ets.org/CSU))
  - d. Demonstrate proficiency on both the **CSU English and Math Placement Exams** (EPT – min. score of 151; ELM – min. score of 50) ([www.ets.org/CSU](http://www.ets.org/CSU))
  - e. Achieve minimal acceptable scores on **SAT exam** (English – min score of 500; Math – min. score of 550). <https://sat.collegeboard.org/scores/send-old-sat-scores>. Request by Telephone for scores to be sent to: **Admission to Teacher Education, Attn: Raquel Clovery, P.O. Box 6868, Fullerton, CA 92834-6868**
  - f. Achieve minimal acceptable score on **ACT exam** (English – min. score of 22; Math – min. score of 23). <http://www.actstudent.org/scores/send/>
  - g. Achieve minimal acceptable score on **AP examinations** (English – min. score of 3 or higher; Calculus or Statistics – min. score of 3 or higher). <https://apscore.collegeboard.org/scores/score-reporting#>
9. **English Language Proficiency** – Write a personal narrative. In an organized and clearly written 2-3 page double-spaced essay, address the following prompt.

*Discuss how you made the decision to become a (English, history, music, etc.) teacher. Indicate why this particular subject (English, history, music, etc.) interests you and why you want to pursue this profession. Explain why you want to work with middle and high school students and discuss any relevant experience you have had working with adolescents.*
10. **Faculty/Personal Recommendations** – 3 current (within 1 year) recommendations are required, 2 of which must come from university faculty in your subject area (use form at link below) and 1 from other source (letter required, not form). Faculty Recommendation form available at: <http://ed.fullerton.edu/seced/documents/>
11. **TB Clearance** – Provide evidence of TB Risk Assessment or Test if risk factors were identified (within last 4 years) [Pre-K and K-12 Risk Assessment Questionnaire](#)
12. **Certificate of Clearance (FBI background check – fingerprints required)**. CCTC accepts online applications only ([www.ctc.ca.gov](http://www.ctc.ca.gov)). Certificate of Clearance Application Process: <http://ed.fullerton.edu/seced/documents/>
13. **CPR Training Certification** – Red Cross Certified (infant, child and adult) <http://ed.fullerton.edu/cpc/application-information/cpr-training/>
14. **Interview** - Passing score on Interview criteria (assessing subject matter knowledge, dispositions toward working with diverse student populations, knowledge of/experience working with adolescents, professionalism, etc.). *Qualified applicants will be contacted for an interview after their application files have been reviewed.*

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<b>WORLD LANGUAGES</b>	Ms. Tonja Byrom	(657) 278-3127	<a href="mailto:tbyrom@fullerton.edu">tbyrom@fullerton.edu</a>	CP 600-7
<b>DEPARTMENT OF SECONDARY EDUCATION</b>		<b>PHONE</b>	<b>EMAIL</b>	<b>OFFICE</b>
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