

**Single Subject Credential Program
Admissions Details and Checklist**

(657) 278-4028

Programs that Begin in Fall & Spring	Programs that Begin in Fall Only
<ul style="list-style-type: none"> • English • Mathematics • History/Social Science • Foundational Level Science • Geoscience • Biology • Physics • Chemistry 	<ul style="list-style-type: none"> • Art • Music • Physical Education • World Languages (including English Language Development) • Foundational Level Math • Theatre (New)

Before applying to the program, you must attend a credential program Overview Session, please refer to our [admissions website](#) for a calendar of upcoming meetings and the Zoom link.

→ **PRIORITY APPLICATION DEADLINES** ←

Spring 2025: Application opens on August 1, 2024
Deadline: September 15, 2024

Fall 2025: Application opens on October 1, 2024
Deadline: February 15, 2025



To be eligible for admission, **ALL** admission requirements must be met as described in the application checklist.

Submit **ALL** items online to CalState.edu/Apply.

Please read all instructions carefully.

You can contact the Admissions Advisor, Andrea Herrera (andherrera@fullerton.edu), if you have any questions about the admissions process.

Single Subject Application Checklist



Prerequisite Coursework



EDSC 310, 320, 330, and 340:

Prerequisite courses must be taken within 7 years prior to admittance to the program. You may be in progress with these courses at the time of application. It is strongly recommended that you take EDSC 304 and 410 before starting the program, but it is not mandatory. If not taken prior to the start of your program, EDSC 410 must be taken in the first semester, and EDSC 304 must be completed by the end of second semester.

- **You must earn a C- or higher in each prerequisite course.**
- If applicable, approved equivalency petitions for prerequisite coursework can be uploaded under “Other” in the Cal State Apply application.

Petitions must be approved prior to submitting application and must show approved decision on uploaded form.



Ethnic Studies Course:

Applicants are required to take and pass an Ethnic Studies Course prior to admission into the program. The course must have been taken within the past 10 years and completed with a C- or better. View the list of [approved CSUF courses](#).



U.S. Constitution Course:

Complete a course (two-semester units or three-quarter units) in the provisions and principles of the U.S. Constitution or pass an examination given by a regionally-accredited college or university. The CSU system requires such a course as part of its graduation requirement, so if you graduated from a CSU, you have met the requirement if you earned a grade of C or better in the course (at CSUF, the equivalent course is POSC 100). Upload transcripts showing course or exam results to your Cal State Apply application.



Accredited Degree

Complete a baccalaureate or higher degree, except in Professional Education, from a regionally accredited college or university. Ensure your BA or BS degree is from a regionally accredited university by the CTC. The university must be accredited during the years in which you earned your degree. **You must request an official bachelor’s degree transcript be sent to the [Office of Admissions](#) AND to our department (EDSCAdmissions@fullerton.edu). The Office of Admissions also requires official transcripts be sent from all colleges and universities attended.**

- Check your college/university accreditation status [here](#).
- Check to see if the CTC accepts this accrediting body [here](#).



Copies of Official Transcripts

You must upload in your application copies of official transcripts from ALL the institutions you attended (including community colleges, even if you only took one class). CSUF students must also upload a copy of official transcripts.



GPA Requirement

Your GPA must be **at least 2.5 cumulative or 2.75 in the last 60 semester units** attempted (or obtain written exception from credential program subject area advisor). If you do not currently meet the minimum GPA requirements, we still encourage you to submit an application. The application review process allows us to consider experiences, attributes and other academic metrics as well as the value an applicant would contribute to learning and teaching.



Tuberculosis (TB) Clearance*

Provide evidence of [TB Risk Assessment](#) or Test if risk factors were identified (within last 4 years). Documentation must include your name, date and signature from the doctor.



Certificate of Clearance*

Upload your certificate issued by the CTC. This is a two step process: (1) LiveScan Fingerprint background check, and (2) [apply](#) for the Certificate of Clearance through the CTC website.



CPR Training Certificate*

Training can be done in-person or online but must include infant, child, and adult (or pediatrics and adult) training. Course must be American Red Cross or American Heart Association certificated.



Evidence of Overview Session Attendance

Upload a screenshot of the follow up email sent by Andrea Herrera to your application under “Other.”



Credential Application Processing Fee

Pay the \$50 fee online using our [processing link](#). This fee is separate from the university admission fee. Upload your receipt under “Other” in your application.



Evidence of Subject Matter Competency

There are five ways to verify this requirement. You will upload evidence of having completed ONE:

1) **Earn a degree in the subject you wish to teach:** The major listed on the transcript from your bachelor's degree must be the same as the area you are applying to get your credential in (excluding History/Social Science, Kinesiology and ELD). You can check our [list of approved majors](#).

2) **Completion of coursework that address each domain of the subject matter:** You can [check](#) if your coursework meets this option.

3) **Pass the state-approved subject matter CSET exam(s):** At the time of application, $\frac{3}{4}$ of the CSET subtests must be passed and the applicant must be registered for the remaining subtests and proof of registration is required. The final subtest **MUST BE PASSED** within 6 weeks of the application deadline. Upload a copy of your official test results to your application. Do not have scores sent to CSUF.

4) Combination of coursework and CSETs

5) Complete a state-approved Subject Matter Preparation Program (SMPP):

Completion of the SMPP may be required to be admitted to the credential program. At the time of application, $\frac{3}{4}$ of the SMPP must be complete and applicant must be enrolled in the remaining courses. A copy of SMPP form must be submitted with advisor signature documenting SMPP progress and expected completion date. All SMPP coursework must be completed by the end of the semester prior to credential program start (by end of Spring term for Fall applicants, and by end of Fall term for Spring applicants). Applicant must submit the final completed SMPP with advisor signature once final grades are posted.



Evidence of Basic Skills Requirement

There are [eight different ways](#) to satisfy this requirement. For more information about the coursework or exams that can be used to meet the requirement, please visit [Basic Skills Requirement information webpage](#). **You must upload [BSR Verification Form](#) along with transcripts and/or test results (CBEST, SAT, ACT, AP) to your application.**



Essay

In an effort to better understand your views on and commitment to Just, Equitable, and Inclusive Education ([JEIE](#)), submit a **2–3-page double space typed statement** that addresses ONE of the following prompts:

1) Please provide a concrete example of how you demonstrated your commitment to JEIE in relation to working with individuals from traditionally marginalized social backgrounds (e.g., race, class, gender, ability, language, sexual orientation) in a classroom, program, or organization. Feel free to use examples from professional or volunteer settings. Please ensure that you end your statement with a reflection of your desired areas of growth pertaining to JEIE and why you hope to develop these areas.

2) Please describe a concrete example (from your own experience either within or outside of the classroom or based on the readings you have read) of educational inequity or injustice and describe what you would do to address this inequity as a teacher in the classroom. Be as specific as possible and explain why you believe your actions would make a difference. Please ensure that you end your statement with a reflection of your desired areas of growth pertaining to JEIE and why you hope to develop these areas.



Faculty/Personal Recommendations

At least two recommendations are required, but we HIGHLY recommend requesting three recommendations. One recommendation must come from University Faculty and one from another source. For Math applicants, please contact your Math Subject Area Coordinator for further guidance, as three recommendations are mandatory.

- On the Cal State Apply application, go to the “Recommendations” tab in Program Materials and add your recommenders’ contact information. Once you submit the recommendation request, they will be sent an evaluation link. Please inform your recommenders to “be on the lookout” for this email in their inbox and in their spam or junk folders – as occasionally emails are filtered there. The email request will come from “Calstateapply@liaisoncas.com.” **Send your requests early, do not wait until the day you submit the application.**



Interview

Passing score on interview criteria (assessing subject matter knowledge, [dispositions](#) toward working with diverse student populations, knowledge of/experience working with adolescents, professionalism, etc.). **Qualified applicants will be contacted for an interview after their application files have been reviewed.**

NOTE: Documents marked with an asterisk (*) must remain valid upon completion of the program. It is your responsibility while you are in the program to renew these documents prior to their expiration date.

NOTICE TO STUDENTS RE: PROFESSIONAL LICENSURE AND CERTIFICATION

California State University programs for professions that require licensure or certification are intended to prepare the student to meet California licensure and certification requirements. Admission into programs for professions that require licensure and certification does not guarantee that students will obtain a license or certificate. Licensure and certification requirements are set by agencies that are not controlled by or affiliated with the California State University and licensure and certification requirements can change at any time.

The California State University has not determined whether its programs meet other states’ educational or professional requirements for licensure and certification. Students enrolled in a California State University program who are planning to pursue licensure or certification in other states are responsible for determining whether they will meet their state’s requirements for licensure or certification. This disclosure is made pursuant to 34 CFR §668.43(a)(5)(v)(C)

SSCP Program Contacts

Subject Area Coordinators (SACs)

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