

	<b>Single Subject Credential Program Requirements for Admission (657) 278-4028</b>
<b><i>Programs that Begin in Fall &amp; Spring</i></b> English Mathematics History/Social Science Geoscience Foundational Level Science Biology Physics Chemistry	<b><i>Programs that Begin in Fall Only</i></b> Art Music Physical Education World Languages (Including English Language Development) Foundational Level Math

**Before applying to the program, you must attend a Credential program overview, please refer to our overview calendar for dates and times at: <http://ed.fullerton.edu/seced/admissions/cred-seced.php>**

**PRIORITY APPLICATION DEADLINES:**

**Spring 2024** – Application opens on August 1, 2023

**Deadline:** September 15, 2023

**Fall 2024** – Application opens on October 1, 2023

**Deadline:** February 15, 2024

You may submit an application after the final priority deadline; however, admission decisions will be prioritized for those who submit an application by the stated priority deadline. If you submit an application after the priority deadline, you will be placed on a waitlist and your application will be processed if a space becomes available. *If you have any questions regarding this process prior to submitting an application, please email [edscadmissions@fullerton.edu](mailto:edscadmissions@fullerton.edu).*

**University Application** - Apply to CSUF on [www.calstate.edu/apply](http://www.calstate.edu/apply) (apply as a Credential Student/Single Subject/Subject area applying for). You MUST pay the \$250.00 acceptance fee referenced in your university acceptance email.

To be eligible for admission, **ALL admission requirements** must be met as described below.

Submit **ALL** items online to [CalState.edu/Apply](http://CalState.edu/Apply). Please read all instructions carefully.

Before you submit your application, contact your subject area coordinator (listed on the last page of this list) for confirmation on reference letters.

**Prerequisite Coursework:**

- EDSC 310, EDSC 320, EDSC 330, & EDSC 340. Prerequisite courses must be taken within 7 years prior to admittance to the program. You may be in progress with the courses at the time of application. It is strongly recommended that you take EDSC 304 & EDSC 410 before starting the program, but it is not required. If not taken prior to the start of the program, EDSC 410 must be taken in the first semester, and EDSC 304 must be completed by the end of the second semester of the program. In place of EDSC 304, Music students take MUSE 404. **\*\*You must earn a C- or higher in each prerequisite course.**
  - If applicable, approved petitions for prerequisite coursework can be uploaded under “Other” document type (EDSC 310, EDSC 320, EDSC 330, EDSC 340 and Ethnic Studies). **Petitions must be approved prior to submitting application and must show approved decision on uploaded form.**
- **Ethnic Studies** – Applicants are required to take and pass an Ethnic Studies course prior to admission to the program (must be taken within 10 years admission to the program). A list of recommended/required courses can be found on <http://ed.fullerton.edu/cct/advising/ethnicstudies.php>
- **U.S. Constitution** – Complete a course (two-semester units or three-quarter units) in the provisions and principles of the U.S. Constitution or pass an examination given by a regionally-accredited college or university. <http://www.usconstitutionexam.com/>. The CSU system requires such a course as part of its graduation requirement, so if you graduated from a CSU, you have met the requirement if you earned a grade of C or better in the course (at CSUF, the equivalent course is POSC 100). Upload transcripts showing course or exam results.

The following documents **MUST BE UPLOADED** to the Documents section on Cal State Apply. Failure to upload **ALL** the documents by the deadline will make your application incomplete.

**Note:** Documents marked with an asterisk (\*) must remain valid upon completion of the program. It is your responsibility while you are in the program to renew these documents prior to their expiration date.

For **secured file types** (i.e., official PDF transcripts, CBEST, CSET results): If you are having trouble uploading the document to your application, you may print out the document, scan it, and upload the new file to your application. For official transcripts, it is fine if the printed document has a "Copy" watermark.

- **“Copies of official transcripts”** from ALL the institutions you attended (this includes community colleges, even if you only took one class) must be opened and uploaded into your application. (Upload under “Unofficial Transcripts”) **CSUF students must upload a copy of official transcripts!**
  - **GPA** – GPA must be at least 2.5 cumulative or 2.75 in the last 60 semester units attempted (or obtain written exception from credential program subject area advisor). The application review process allows us to consider experiences, attributes and other academic metrics as well as the value an applicant would contribute to learning and teaching. If you do not currently meet the minimum GPA requirements, we still encourage you to submit an application.
  - **Accredited Degree** – Complete a baccalaureate or higher degree, except in Professional Education from a regionally accredited college or university. Ensure your BA or BS degree is from a **regionally accredited university** by the CTC. The university must be accredited during the years in which you earned your degree.
    - 1) **Check your college/university accreditation status here:** <https://ope.ed.gov/dapip/#/home>
    - 2) **Check to see if the CTC accepts this accrediting body here:** <https://www.ctc.ca.gov/credentials/what-does--regional-accreditation-mean>
- **Tuberculosis (TB) Clearance\*** – Provide evidence of TB Risk Assessment or Test if risk factors were identified (within last 4 years) (Must include your name, date and signature from the doctor)
- **Certificate of Clearance\*** This is a two-step process (FBI background check – fingerprints/Livescan required). Certificate of Clearance Application Process: <https://www.ctc.ca.gov/credentials/submit-online>
- **CPR Training Certification** – Red Cross or American Heart Association Certified (must include Infant, Child & Adult or Pediatrics & Adult) \*
- **Overview Attendance** (Upload a screenshot of the follow-up email sent by Raquel Cloverly under “Other” document type)
- **Credential Application Processing Fee** - \$50.00 (show receipt from the Cashier’s Office – UH 180 or pay online: <http://coeapps.fullerton.edu/atedfee/> link to pay processing fee). This is a separate from the university admission fee. (Upload under “Other” document type)
- **Evidence of Subject Matter Competency** - Completed major in the same subject as credential or successfully complete a Subject Matter Preparation Program (SMPP) or pass all required subsets of the California Subject Exam for Teachers (CSET) <http://www.cset.nesinc.com>. For application to be considered, evidence of ONE of the following must be submitted via CalStateApply:
  - a. **Completed major:** The major listed on the **transcript** from your bachelor's degree **is the same** as the area you are applying to get your credential in (excluding History/Social Science, Kinesiology and ELD).
  - b. **SMPP Evidence:** Completion of the SMPP is required to be admitted to the credential program. At the time of application,  $\frac{3}{4}$  of the SMPP must be complete and applicant must be enrolled in the remaining courses. A copy of SMPP form must be submitted with advisor signature documenting SMPP progress and expected completion date (*upload this under the document called: “Evidence of Subject Matter Competency”*). All SMPP coursework must be completed by the end of the semester prior to credential

program start (by end of Spring term for Fall applicants, and by end of Fall term for Spring applicants). Applicant must submit the final completed SMPP with advisor signature once final grades are posted.

- c. **CSET Evidence:** Passage of the CSET is required to be admitted to the credential program. At the time of application,  $\frac{3}{4}$  of the CSET subtests must be passed and the applicant must be registered for the remaining subtests and proof of registration is required. The final subtest **MUST BE PASSED within 6 weeks of the application deadline**. (*Upload a copy of your official test results under the document called: "Evidence of Subject Matter Competency"*). Do not have scores sent to CSUF.
- d.
- **Educational Basic Skills Proficiency Form.** No matter what option you select, you need to fill out the Basic Skills Course Form (BSR form) and upload to "Documents" (You can also find the form and directions on our [admission's webpage](#).) This can be met through ONE of the following options:
    - a. Complete **college level Reading, Writing and Math courses**
    - b. Pass **CBEST** ([www.cbest.nesinc.com](http://www.cbest.nesinc.com)). If you take the CBEST, you must upload an official copy of your passing scores (do not have scores sent to CSUF).
    - c. Pass **Multiple Subjects CSET plus Writing Exam** ([www.cset.nesinc.com](http://www.cset.nesinc.com))
    - d. Demonstrate proficiency on the **CSU Early Assessment Program** college ready or exempt ([www.ets.org/CSU](http://www.ets.org/CSU))
    - e. Demonstrate proficiency on both the **CSU English and Math Placement Exams** (EPT – min. score of 151; ELM – min. score of 50) ([www.ets.org/CSU](http://www.ets.org/CSU))
    - f. Achieve minimal acceptable scores on **SAT exam** (If taken before March 2016: English – min score of 500; Math – min. score of 550. If taken after March 2016: English - min score of 560; Math - min score 570). <https://sat.collegeboard.org/scores/send-old-sat-scores>. Request by phone for scores to be sent to: Admission to Teacher Education, Attn: Raquel Cloverly, P.O. Box 6868, Fullerton, CA 92834-6868
    - g. Achieve minimal acceptable score on **ACT exam** (English – min. score of 22; Math – min. score of 23). <http://www.actstudent.org/scores/send/>
    - h. Achieve minimal acceptable score on **AP examinations** (English – min. score of 3 or higher; Calculus or Statistics – min. score of 3 or higher). <https://apscore.collegeboard.org/scores/score-reporting#>
  - **Essay:** In an effort to better understand your views on and commitment to JEIE, submit a **2–3-page double space typed statement** that addresses ONE of the following prompts:
    - 1) Please provide a concrete example of how you demonstrated your commitment to JEIE in relation to working with individuals from traditionally marginalized social backgrounds (e.g., race, class, gender, ability, language, sexual orientation) in a classroom, program, or organization. Feel free to use examples from professional or volunteer settings. Please ensure that you end your statement with a reflection of your desired areas of growth pertaining to JEIE and why you hope to develop these areas.
    - 2) Please describe a concrete example (from your own experience either within or outside of the classroom or based on the readings you have read) of educational inequity or injustice and describe what you would do to address this inequity as a teacher in the classroom. Be as specific as possible and explain why you believe your actions would make a difference. Please ensure that you end your statement with a reflection of your desired areas of growth pertaining to JEIE and why you hope to develop these areas.

### **Additional Requirements:**

- **Faculty/Personal Recommendations:** Two Recommendations are required. One recommendation must come from University Faculty and one from other source.
  - *How to send the Faculty Recommendations:*
    - 1. Go to the "Program Materials" quadrant
    - 2. Click on the program name
    - 3. Go to the "Recommendations" tab

4. Click “Add Recommendation”
5. Input your recommender’s contact information
6. Submit the recommendation request

*Please inform your recommenders to “be on the lookout” for this email in their inbox and in their spam or junk folders – as occasionally emails are filtered there. The email request will come from “<mailto:Calstateapply@liaisoncas.com>”. It will automatically be sent to the recommender on your behalf.*

- **Interview** - Passing score on Interview criteria (assessing subject matter knowledge, dispositions toward working with diverse student populations, knowledge of/experience working with adolescents, professionalism, etc.). Qualified applicants will be contacted for an interview **after their application files have been reviewed**.

#### **NOTICE TO STUDENTS RE: PROFESSIONAL LICENSURE AND CERTIFICATION**

*California State University programs for professions that require licensure or certification are intended to prepare the student to meet California licensure and certification requirements. Admission into programs for professions that require licensure and certification does not guarantee that students will obtain a license or certificate. Licensure and certification requirements are set by agencies that are not controlled by or affiliated with the California State University and licensure and certification requirements can change at any time.*

*The California State University has not determined whether its programs meet other states’ educational or professional requirements for licensure and certification. Students enrolled in a California State University program who are planning to pursue licensure or certification in other states are responsible for determining whether they will meet their state’s requirements for licensure or certification. This disclosure is made pursuant to 34 CFR §668.43(a)(5)(v)(C)*

SUBJECT AREA	COORDINATOR/ADVISOR	PHONE	EMAIL	OFFICE
<b>ART</b>	Ms. Betsy Holster	(657) 278-7378	<a href="mailto:eholster@fullerton.edu">eholster@fullerton.edu</a>	VA 179
<b>ENGLISH</b>	Dr. Kira LeeKeenan	(657) 278-7764	<a href="mailto:kleekeen@fullerton.edu">kleekeen@fullerton.edu</a>	CP 600-8
<b>FLM</b>	Dr. Mallika Scott	(657) 278-7037	<a href="mailto:mhscott@fullerton.edu">mhscott@fullerton.edu</a>	EC 350
<b>MATHEMATICS</b>	Dr. Cherie Ichinose	(657) 278-8543	<a href="mailto:cichinose@fullerton.edu">cichinose@fullerton.edu</a>	MH 390D
<b>MUSIC</b>	Dr. Gregory Whitmore	(657) 278-5200	<a href="mailto:gwhitmore@fullerton.edu">gwhitmore@fullerton.edu</a>	CPAC-227C
<b>PHYSICAL EDUCATION</b>	Dr. Debra Patterson	(657) 278-8337	<a href="mailto:dpatterson@fullerton.edu">dpatterson@fullerton.edu</a>	KHS 231
<b>SCIENCE</b>	Dr. Antoinette Linton	(657) 278-2266	<a href="mailto:alinton@fullerton.edu">alinton@fullerton.edu</a>	CP 600-17
<b>HISTORY/SOCIAL SCIENCE</b>	Dr. William Toledo	(657) 278-7724	<a href="mailto:wtoledo@fullerton.edu">wtoledo@fullerton.edu</a>	CP 600-03
<b>WORLD LANGUAGES</b>	Dr. Fernando Rodriguez-Valls	(657) 278-4036	<a href="mailto:frodriguez-valls@fullerton.edu">frodriguez-valls@fullerton.edu</a>	CP 600-13
<b>DEPARTMENT OF SECONDARY EDUCATION</b>				
<b>DEPARTMENT CHAIR</b>	Dr. Mark Ellis	(657) 278-5481	<a href="mailto:mellis@fullerton.edu">mellis@fullerton.edu</a>	CP 600-5
<b>DEPARTMENT COORDINATOR</b>	Ms. Leticia Collins	(657) 278-7769	<a href="mailto:lecollins@fullerton.edu">lecollins@fullerton.edu</a>	CP 600-6
<b>PROGRAM DIRECTOR</b>	Dr. Maria Grant	(657) 278-5759	<a href="mailto:mgrant@fullerton.edu">mgrant@fullerton.edu</a>	CP 600-30
<b>DIRECTOR OF ADMISSIONS</b>	Dr. Sangeetha Carmona	(657) 278-4039	<a href="mailto:scarmona@fullerton.edu">scarmona@fullerton.edu</a>	CP 600-10
<b>ADMISSIONS ASSISTANT</b>	TBD	(657) 278-4028		CP 600-7