

# Increasing Your Teaching Capacity

Are you interested in expanding the content areas or grade levels of your teaching authorization? Maybe you want to be authorized to teach in a second content area, or to teach special education students? Some additions are easier than others, and all depend on the requirements of the [California Commission on Teacher Credentialing](#) (CCTC).

Authorizations that are Direct Applications to the CCTC: Adding a single subject credential or multiple subject credential to an existing single/multiple subject credential is called an “added authorization.” Added authorizations require subject matter competency and some coursework. They are direct applications to the CCTC.

Authorizations which Require Recommendation by Cal State Fullerton: Some credentials must be “recommended” by a university, and thus you must work with the Cal State Fullerton Credential Preparation Center to submit your application. If you are earning a single or multiple subject credential combined with an Education Specialist (special education) Credential, you will be required to apply through Cal State Fullerton.

For detailed information on credential requirements, click on the link that describes your new credential objective.		
Current Credential	New Credential Objective	Type of Credential/Forms Required
Single Subject	<a href="#">Single Subject</a>	Direct Application
	<a href="#">Multiple Subject</a>	Direct Application
	<a href="#">Education Specialist (Special Education)</a>	<a href="#">Recommendation by Cal State Fullerton Form DCP-3</a> (PDF)
Multiple Subject	<a href="#">Single Subject</a>	Direct Application
	<a href="#">Education Specialist (Special Education)</a>	<a href="#">Recommendation by Cal State Fullerton Form DCP-1</a> (PDF)
Education Specialist	<a href="#">Single Subject</a>	<a href="#">Recommendation by Cal State Fullerton Form DPC-4</a> (PDF)
	<a href="#">Multiple Subject</a>	<a href="#">Recommendation by Cal State Fullerton Form DPC-2</a> (PDF)

## Advisors

Important: The California State University Fullerton [Credential Preparation Center](#) and [Center for Careers in Teaching](#) can provide additional advisement on many of these issues. See also the appropriate contacts as indicated below.

**SINGLE SUBJECT** Director of Admissions: Duane Clizbe, 714-278-4582 [dclizbe@fullerton.edu](mailto:dclizbe@fullerton.edu)

**MULTIPLE SUBJECT** Director of Admissions: Kim Case, 714-278-5859 [kcase@fullerton.edu](mailto:kcase@fullerton.edu)

**SPECIAL EDUCATION (Single Subject)** Joan Levine, 714-278-3909 [jlevine@fullerton.edu](mailto:jlevine@fullerton.edu)

**SPECIAL EDUCATION (Multiple Subject)** Judy Smith, 714-278-5176 [jusmith@fullerton.edu](mailto:jusmith@fullerton.edu)

### Adding a Second Single Subject Specific Subject Matter Authorization to a Single Subject Credential

**WHAT IT MEANS:** There are two kinds of single subject authorizations. Specific Subject Matter Authorizations qualify you to teach courses in the content area of competency in secondary classrooms (grades 7-12). Introductory Subject Matter Authorizations qualify you to teach courses in the content area of competency up through grade 9. These are both preliminary credentials.

**BEFORE YOU GET STARTED:** First, you must already have a valid Specific Subject Matter Authorization for a SB2042 Single Subject Credential from Cal State Fullerton (or have completed it prior to applying for a second authorization).

**WHAT TO DO:** To add a second content area authorization, you need to complete the following:

1. Verify Subject Matter Competency through one of the following options:

- a. **Option 1: Specific Subject Matter Authorization**
    - i. Completion of an approved Subject Matter Preparation Program OR successful passage of the appropriate [California Subject Examination for Teachers](#) in that content area.
    - ii. No additional coursework is required.
  - b. **Option 2: Introductory Subject Matter Authorization (ISMA)**
    - i. Complete a 32-unit coursework for the ISMA in a content area.
      - 1. The Center for Careers in Teaching provides a suggested list of Cal State Fullerton courses that would be appropriate for ISMAs in Introductory English, Introductory Mathematics, and Introductory Science.
      - 2. The CCTC provides a list of ISMA areas and coursework.
    - ii. No additional coursework is required.
  - c. **Option 3: Degree major in a subject directly related to the subject to be listed on the credential.**
2. Apply directly to the CTC for your credential.
- a. Added authorizations are direct applications to the CCTC and do not need analysis by the Credential Preparation Center. The students may pick up an application from the [Credential Preparation Center](#) or they can download an application from [California Commission on Teacher Credentialing](#). The [application](#) can be submitted directly to CCTC.

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<b>Adding a Single Subject Authorization or Introductory Authorization to a Multiple Subject Credential</b>
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**WHAT IT MEANS:** There are two kinds of single subject authorizations. Specific Subject Matter Authorizations qualify you to teach courses in the content area of competency in secondary classrooms (grades 7-12). Introductory Subject Matter Authorizations qualify you to teach courses in the content area of competency up through grade 9. These are both preliminary credentials.

**BEFORE YOU GET STARTED:** First, you must already have a valid SB2042 Multiple Subject Credential from Cal State Fullerton (or have completed it prior to applying for a second authorization).

**WHAT TO DO:** To add a single subject authorization to a Multiple Subject Credential, you need to complete the following:

1. Establish Subject Matter Competency and complete additional coursework through one of the following options:
  - a. **Option 1: Specific Subject Matter Authorization**
    - i. Verify Subject Matter Competency by completing an approved Subject Matter Preparation Program OR successfully pass the appropriate [California Subject Examination for Teachers](#) in that content area.
    - ii. Successfully complete a course in methods of teaching in a single subject classroom. There are several options for this course:
      1. Middle School Mathematics: EDSC 442M Methods of Teaching Foundational Level Mathematics
      2. Foreign Languages: FLED 442 Teaching Foreign Languages in the Secondary School
      3. All Other Content Areas: EDSC 400: Instructional Methods for Secondary Internship Candidates
    - iii. Complete coursework in Developing English language skills, including reading (if this was satisfied for the multiple subject, it does not need to be retaken for the single subject; otherwise EDSC 330 meets this requirement).
  - b. **Option 2: Introductory Subject Matter Authorization**
    - i. Complete a 32-unit coursework for the Introductory Subject Matter Authorization (ISMA) in a content area.
      1. The Center for Careers in Teaching provides a suggested list of Cal State Fullerton courses that would be appropriate for ISMAs in Introductory English, Introductory Mathematics, and Introductory Science.
      2. The CTC provides a list of ISMA areas and coursework.
    - ii. No additional coursework is required.
  - c. **Option 3: Degree major in a subject directly related to the subject to be listed on the credential.**
2. Apply directly to the CCTC for your credential.

- a. Added authorizations are direct applications and do not need analysis by the Credential Preparation Center. The students may pick up an application from the [Credential Preparation Center](#) or they can download an application from [California Commission on Teacher Credentialing](#). The [application](#) can be submitted directly to CCTC.

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### **Adding a Multiple Subject Authorization to a Single Subject Credential**

**WHAT IT MEANS:** This preliminary authorization will allow you to teach all content areas in a self-contained classroom (grades K-12). A self-contained classroom is a setting in which all content areas are taught.

**BEFORE YOU GET STARTED:** First, you must already have a valid SB2042 Single Subject Credential from Cal State Fullerton (or have completed it prior to applying for a second authorization).

**WHAT TO DO:** To add a multiple subject authorization to your single subject credential, you need to complete the following:

1. Verify Subject Matter Competency by successfully passing the CSET Multiple Subjects Exam (see [California Subject Examination for Teachers](#)).
2. Successfully complete a 3-unit course in methods of teaching in a self-contained classroom, excluding the methods of teaching reading. Select one of the following CSUF courses:
  - a. EDEL 531 Graduate Studies in Elementary Education: Integrated Language Arts
  - b. EDEL 532 Graduate Studies in Elementary Education: Mathematics
  - c. EDEL 533 Graduate Studies in Elementary Education: Science
  - d. EDEL 534 Graduate Studies in Elementary Education: Social Studies
  - e. EDEL 571 Graduate Studies in Elementary Education: Science Education Practicum
3. Successfully complete READ 508 Teaching Reading/Language Arts in Today's Elementary Schools or pass the [Reading Instruction Competence Assessment](#) (RICA).
4. Apply directly to the CTC for your credential.
  - a. Added authorizations are direct applications and do not need analysis by the Credential Preparation Center. The students may pick up an application from the [Credential Preparation Center](#) or they can download an application from [California Commission on Teacher Credentialing](#). The [application](#) can be submitted direct to CCTC.

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### **Education Specialist (Special Education) to Single Subject Double Credential Program**

**WHAT IT MEANS:** These preliminary authorizations will allow you to teach courses in the content area of competency in secondary classrooms (grades 7-12) and also in special education classrooms.

**BEFORE YOU GET STARTED:** First, you must be completing or have earned an Education Specialist Credential (Mild/Moderate Preliminary [Level I] or Moderate/Severe Preliminary [Level II]) at California State University, Fullerton.

**WHAT TO DO:** To earn a double Single Subject Credential and an Education Specialist Preliminary (Level I) Credential, you need to complete the following:

1. Verify Subject Matter Competency by completion of an approved Subject Matter Preparation Program OR successful passage of the appropriate [California Subject Examination for Teachers](#) in a content area offered at CSUF: English/Language Arts, Art, Business Education, Foreign Languages, Mathematics, Foundational Level Mathematics, Music, Physical Education, Science, or Social Studies.
2. Complete required 16 units (or less, depending on completed special education coursework) of secondary education coursework (see **Form DCP-4: SPED to SS Double Credential Program: Single Subject Evaluation** for coursework). No additional fieldwork is required if SPED 439A coursework was completed in a secondary classroom (grades 7-12).
3. Bring documentation to the [Credential Preparation Center](#) for analysis and submission. A Credential Analyst will conduct a review of your materials via **Form DCP-4: SPED to SS Double Credential Program: Single Subject Evaluation** ([link to this form in PDF and word](#)). If satisfactory, you will be recommended for a Single Subject Credential.

**WARNING:** Candidates with a SB2042 Single or Multiple Subject Credential will need to clear their credential within five years. Candidates with an Education Specialist Preliminary (Level I) Credential will need to complete their Education Specialist Professional Clear Credential (Level II) within five years.

Completion of these combined requirements will take careful planning. Please discuss options with your employing district.

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### **Single Subject to Education Specialist (Special Education) Double Credential Program**

**WHAT IT MEANS:** These preliminary authorizations will allow you to teach courses in the content area of competency in secondary classrooms (grades 7-12) and also in special education classrooms.

**BEFORE YOU GET STARTED:** First, you must already have a valid SB2042 Single Subject Credential from Cal State Fullerton.

**WHAT TO DO:** To earn an Education Specialist Credential after you have earned a Single Subject Credential, you need to complete the following:

1. Complete required 30 units of special education coursework, including fieldwork (see **Form DCP-3: SS to SPED Double Credential Program: Education Specialist Evaluation** for coursework).
2. Bring documentation to the [Credential Preparation Center](#) for analysis and submission. A Credential Analyst will conduct a review of your materials via **Form DCP-3: SS to SPED Double Credential Program: Education Specialist Evaluation** ([link to this form in PDF and word](#)). If satisfactory, you will be recommended for a Education Specialist Credential.

**WARNING:** Candidates with a SB2042 Single or Multiple Subject Credential will need to clear their credential within five years. Candidates with an Education Specialist Preliminary (Level I) Credential will need to complete their Education Specialist Professional Clear Credential (Level II) within five years. Completion of these combined requirements will take careful planning. Please discuss options with your employing district.

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### **Education Specialist (Special Education) to Multiple Subject Double Credential Program**

**WHAT IT MEANS:** These preliminary authorizations will allow you to teach courses in self-contained classrooms (K-12) as well as special education classrooms. A self-contained classroom is a setting in which all content areas are taught.

**BEFORE YOU GET STARTED:** First, you must have earned or be completing coursework towards an Education Specialist Education Credential (Mild/Moderate Preliminary [Level I] or Moderate/Severe Preliminary [Level I]) at California State University, Fullerton. See specific coursework requirements on the **SPED/MS Double Credential Information**.

**WHAT TO DO:** To earn a double multiple subject credential and special education credential, you need to complete the following:

1. Meet all requirements as outlined on the **SPED to MS Double Credential Program Information** sheet. ([link to this in PDF and word](#))
2. Make application to the SPED/MS Double Credential Program (see the **SPED to MS Double Credential Program Application**) ([link to this in PDF and word](#))
3. Successfully complete all program requirements.
4. Bring documentation to the [Credential Preparation Center](#) for analysis and submission. A Credential Analyst will conduct a review of your materials via **Form DCP-2: SPED to MS Double Credential Program: Multiple Subject Evaluation** ([link to this form in PDF and word](#)). If satisfactory, you will be recommended for a Multiple Subject Credential.

**WARNING:** Candidates with a SB2042 Single or Multiple Subject Credential will need to clear their credential within five years. Candidates with an Education Specialist Preliminary (Level I) Credential will need to complete their Education Specialist Professional Clear Credential (Level II) within five years. Completion of these combined requirements will take careful planning. Please discuss options with your employing district.

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### **Multiple Subject to Education Specialist (Special Education) Double Credential Program**

**WHAT IT MEANS:** This authorization will allow you to teach in special education self-contained classrooms. A self-contained classroom is a setting in which all content areas are taught.

**BEFORE YOU GET STARTED:** First, you must already have a valid SB2042 Multiple Subject Credential from Cal State Fullerton.

**WHAT TO DO:** To earn a Special Education Credential after you have earned a Multiple Subject Credential, you need to complete the following:

1. Complete the [Special Education Credential Program](#).
2. Bring documentation to the [Credential Preparation Center](#) for analysis and submission.

**WHAT TO DO:** To earn an Education Specialist Credential after you have earned a Multiple Subject Credential, you need to complete the following:

3. Complete required 27 units of special education coursework, including fieldwork, as outlined in the table below.
4. Bring documentation to the [Credential Preparation Center](#) for analysis and submission. A Credential Analyst will conduct a review of your materials via **Form DCP-1: MS to SPED Double Credential Program: Education Specialist Evaluation** ([link to this form in PDF and word](#)). If satisfactory, you will be recommended for a Preliminary (Level I) Education Specialist Credential.

**WARNING:** Candidates with a SB2042 Single or Multiple Subject Credential will need clear to their credential within five years. Candidates with an Education Specialist Preliminary (Level I) Credential will need to complete their Education Specialist Professional Clear Credential (Level II) within five years. Completion of these combined requirements will take careful planning. Please discuss options with your employing district.

<b>MS to SPED Double Credential Coursework</b>		
<b>For candidate NOT currently teaching in a SPED classroom (27 units):</b>		
<b>Fall or Spring Semester</b>	<b>Interession or Summer</b>	<b>Summer</b>
SPED 520 Advanced Issues in Measurement and Data Analysis (3)	SPED 421 Working with Families of Individuals with Disabilities (3)	
SPED 531 or 532 Advanced Seminar MM/MS (3)	SPED 462 Practices and Procedures in Special Education (3)	
SPED 482A or 482B Curriculum and Methods – Special Ed. MM/MS (3)	SPED 463 or 464 Characteristics of MM/MS (3)	
SPED 522 Behavior Problems in the Classroom (3)		
SPED 489A or 489B Directed Teaching in Special Education MM/MS (6)		
<b>18 Units Total</b>	<b>9 Units Total</b>	<b>0 Units Total</b>
<b>For candidates currently teaching in a SPED classroom (27 units):</b>		
<b>Semester One</b>	<b>Summer</b>	<b>Semester Two</b>
SPED 482A or 482B Curriculum and Methods – Special Ed. MM/MS (3)	SPED 421 Working with Families of Individuals with Disabilities (3)	SPED 522 Behavior Problems in the Classroom (3)
SPED 520 Advanced Issues in Measurement and Data Analysis (3)	SPED 462 Practices and Procedures in Special Education (3)	SPED 531 or 532 Advanced Seminar MM/MS (3)
	SPED 463 or 464 Characteristics of MM/MS (3)	SPED 489A or 489B Directed Teaching in Special Education MM/MS (6)
<b>6 Units Total</b>	<b>9 Units Total</b>	<b>12 Units Total</b>

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