



# CALIFORNIA STATE UNIVERSITY, FULLERTON

Elementary and Bilingual Education EC-324

P.O. Box 6868, Fullerton, CA 92834-6868 | T 657-278-4731

## Multiple Subject Credential Program Application Check List

***ALL DOCUMENTS BELOW MUST BE SUBMITTED BEFORE AN APPLICATION IS CONSIDERED COMPLETE. Only complete files are reviewed for admission into the program.***

**The following documents may be scanned and uploaded as a PDF or JPEG to CalStateApply:**

- Transcripts (you will need two sets of official transcripts):
  - **All applicants including CSUF applicants:** You will need to upload copies of **official** transcripts to the “Program Materials” section of your application for program use.
  - **Non-CSUF applicants:** Submit **official** transcripts from all community colleges and universities you have attended to CSUF’s Admissions and Records Office. [http://admissions.fullerton.edu/prospectivestudent/college\\_transcripts.php](http://admissions.fullerton.edu/prospectivestudent/college_transcripts.php)
- Upload a valid Certificate of Clearance (or valid sub permit). Do not upload your live scan form.
- Upload a negative TB test, chest x-ray, or CA School Employee Tuberculosis (TB) Risk Assessment Questionnaire verifying that the student is free of infectious tuberculosis. Must be good for 4 years and remain current throughout the program.
- Upload email from Mandatory Overview Attendance.
- Upload \$50 Program Application Fee Receipt. <https://coepay.fullerton.edu/ated/>
- Upload official *passed* CBEST or BSR results. **We do not accept scores sent by the testing site. It is your responsibility to upload your official passed CBEST results.**
- Upload official *passed* **Multiple Subject** CSET results (SUBTEST I, SUBTEST II, and SUBTEST III). **We do not accept scores sent by the testing site. It is your responsibility to upload your official passed CSET results.**
- Upload Early (Pre-Program) Field Experience Form:
  - Documentation of 45 hours fieldwork in an elementary school.
  - Public, K-8 Regular Education Setting
  - Either the EDEL 315 evaluation form or the Child/Youth experience form (found on our website) if you took the course at another institution.
- Faculty Recommendations:
  - **Combined Only:** Two Faculty Recommendations are required for the combined program applicants.
    - In addition, you **MUST** add the following comment into the Personal Message/Notes box: ***“In the Evaluator Comments, please address the applicant’s potential for success in master’s degree program.”***
  - **Credential Only:** Two Faculty Recommendations. For students who graduated four years or more before applying, **ONE** faculty recommendation form may be substituted for an Alternative to Faculty Recommendation Form.
- \*Upload valid CPR certification document. Must include **Infant, Child (Pediatric) & Adult certification**. CPR certification is valid for 2 years and must remain current throughout the program.
- \*Upload evidence of US Constitution completion
- Upload Personal Statement, 2-3 pages, double-spaced. (see prompts on page 4)
- Submit and pay for the (\$70) Cal State Apply Application! (Note: This is separate from the \$50 program application fee)

\* Document(s) should be uploaded and submitted at the time of application submission; however, the documents can be submitted after the deadline BUT **must** be current and submitted by the completion of the program.

After your application has been submitted, it will be reviewed and verified by the department. Once it is verified complete, you will receive an email invitation to interview with a faculty member.



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## Cal State Apply Tips For Multiple Subject Credential Programs (MSCP):

- When creating your profile, you must choose the appropriate **Degree Goal**. First, select “Second Bachelor’s Degree and Beyond”. Then:
  - If you intend to apply to the **Credential Only** program, you must select “Teaching and Service Credential Only (e.g. Single or Multiple Subject, Special Education, PPS, Librarian, Admin, CalStateTEACH)”. Our program is the “**Multiple Subject Credential**” program.
  - If you intend to apply to the **Combined Master’s and Credential** program, you must select “Graduate (e.g. Master's, Doctoral) or Professional's Degree”. Our program is the “**Education – Combined Elementary Curriculum and Instruction and Credential**” program.
  - If you are an undergraduate, you need to take prerequisites as an undergraduate unless you do not have space and it would extend your graduation.
- There are four quadrants that must be complete before you submit the application:

<p><b>Personal Information (Q1)</b> Complete all areas and answer all questions:</p> <ul style="list-style-type: none"> <li>• Release Statement</li> <li>• Biographic Information</li> <li>• Contact Information</li> <li>• Citizenship/Residency Information</li> <li>• Race &amp; Ethnicity</li> <li>• Other Information</li> <li>• Financial and Parental Information</li> </ul>	<p><b>Academic History (Q2)</b></p> <ul style="list-style-type: none"> <li>• Colleges Attended: Enter every higher education institution attended, and dates attended.</li> <li>• GPA Entries: Enter cumulative GPA for each institution. Credit Hours = Units</li> <li>• Standardized Tests: Click “I Am Not Adding Any Standardized Tests”</li> </ul>
<p><b>Supporting Information (Q3)</b></p> <ul style="list-style-type: none"> <li>• Experiences: Click “I Am Not Adding Any Experiences”</li> </ul>	<p><b>Program Materials (Q4)</b></p> <ul style="list-style-type: none"> <li>• <b>Read posted instructions carefully</b></li> <li>• Documents: Upload all documents per the checklist provided at the overview and the instructions in the application.</li> <li>• Recommendations: Add your recommender’s information to have the evaluation sent to them. <b>Combined applicants only:</b> Add the following in the Personal Message/Notes box: <b>“Please address the applicant’s potential for success in a master’s degree program.”</b></li> <li>• Answer ALL questions if you are applying to begin the program, even if they state optional.</li> </ul>

Before uploading documents to Q4:

- Save documents as PDFs
- You can use a scanner or a mobile application to scan documents (i.e. Adobe Scan or Cam Scanner). **DO NOT take photos. Documents must be scanned. Ensure they are high quality and flat (i.e. no wrinkles or background images, such as tables, hands, clothing).**



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## IMPORTANT DETAILS TO REMEMBER

- All forms and information regarding the application process are also available at:  
<http://ed.fullerton.edu/edel/admissions/cred-edel.php>
- Submit your FAFSA or California Dream Act Application by the appropriate deadline. For students who are intending to apply to begin the credential only program in the spring, be sure to submit your application for the appropriate academic year. For example, students interested in beginning in Spring 2022 should submit a 2021-2022 FAFSA or CDAA by March 2, 2021. Please visit <https://studentaid.gov/fafsa> for more information regarding state and federal deadlines.



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## **Just, Equitable, and Inclusive Education Admissions Prompt Initial Credential Programs**

A commitment to a Just, Equitable, and Inclusive Education (JEIE) is at the core of the programs, pedagogical approaches, and learning experiences offered within the College of Education at CSU Fullerton. Faculty and staff in the College of Education work to prepare students to teach with a perspective that recognizes, respects, and celebrates the intersection of social identities (e.g., race, ethnicity, class, gender identities, ability, language, sexual orientation) of elementary, secondary, and special education students and their families, as well as valuing the knowledge and assets they bring from their communities.

College of Education credential candidates adopt a culturally relevant perspective to support community-based knowledge as an integral component of curricular and pedagogical development. In this way, credential candidates are exposed to the funds of knowledge that diverse students bring to the classroom and use culturally relevant pedagogical practices to positively impact student learning. Go to this link <http://ed.fullerton.edu/about-the-college/jeie.php> to learn more about Just, Equitable and Inclusive Education (JEIE).

In an effort to better understand your views on and commitment to JEIE, we invite you to write a 2-3 page JEIE Admission Statement that addresses one of the following prompts:

1. Please provide a concrete example of how you demonstrated your commitment to JEIE in relation to working with individuals from traditionally marginalized social backgrounds (e.g., race, class, gender, ability, language, sexual orientation) in a classroom, program, or organization. Feel free to use examples from a professional or volunteer setting. Please ensure that you end your statement with a reflection of your desired areas of growth pertaining to JEIE and why you hope to develop these areas.

OR

2. Please describe a concrete example (from your own experience either within or outside of the classroom or based on the readings you have read) of educational inequity or injustice and describe what you would do to address this inequity as a teacher in the classroom. Be as specific as possible and explain why you believe your actions would make a difference. Please ensure that you end your statement with a reflection of your desired areas of growth pertaining to JEIE and why you hope to develop these areas.