CALIFORNIA STATE UNIVERSITY, FULLERTON

Elementary and Bilingual Education EC-324
P.O. Box 6868, Fullerton, CA 92834-6868 / T 657-278-4731

Multiple Subject Credential Program
Application Check List

ALL DOCUMENTS BELOW MUST BE SUBMITTED BEFORE AN APPLICATION IS CONSIDERED
COMPLETE and Only complete files are reviewed for admission into the program.

The following documents may be scanned and uploaded as a PDF or JPEG to CalStateApply:

☐ Transcripts (you will need two sets of official transcripts):
- o Submit Official transcripts from **all** community colleges and universities you have attended to CSUF's Admissions and Records Office. http://admissions.fullerton.edu/prospectivestudent/college_transcripts.php
- o You will also need to **upload** Copies of Official Transcripts for program use [Q4]
- o If you are a CSUF student/graduate, you must submit all transcripts to Q4 but not CSUF's Admissions Office.

☐ **Upload** *valid* Certificate of Clearance (or valid sub permit). **Fingerprints must be completed at CSUF Police Dept**. [Q4]

☐ **Upload** Autobiography, 2-3 pages, double-spaced. Why do you want to be a teacher? [Q4]
Upload A negative TB test or CA School Employee Tuberculosis (TB) Risk Assessment Questionnaire verifying that the student is free of infectious tuberculous. Must be good for 4 years and *remain current throughout the program.* [Q4]

☐ **Upload** email from Mandatory in-person Overview Attendance. [Q4]

☐ **Upload** $50 Program Application Fee Receipt. Found on the How to Apply website (must have a CWID to pay fee – new applicants may need to submit Cal State Apply Application, wait for a CWID then return to upload the receipt) [Q4]

☐ **Upload** official *passed* CBEST results. **We do not accept scores sent by the testing site. It is your responsibility to upload your official passed CBEST results.** [Q4]

☐ **Upload or email** official *passed* **Multiple Subject** CSET results (SUBTEST 1, SUBTEST II, and SUBTEST III). **We do not accept scores sent by the testing site. It is your responsibility to upload your official passed CSET results.** [Q4]

☐ Faculty Recommendations [Q4]:
- o **Combined Only**: Two Faculty Recommendations are required for the combined program applicants.
  - ▪ In addition you **MUST** add the following comment into the Personal Message/Notes box: *"In the Evaluator Comments, please address the applicant's potential for success in master's degree program."*
- o **Credential Only**: Two Faculty Recommendations. For students who graduated four years, or more, before applying, **ONE** faculty recommendation form may be substituted for an alternative to Faculty Recommendation Form.

☐ **Upload** Pre-Program Field Experience (Child/Youth Recommendation Evaluation from EDEL 315) [Q4]:
- o Documentation of 45 hours fieldwork in an elementary school.
- o Public, K-6 Regular Education Setting
- o Either the EDEL 315 evaluation form or the Child/Youth experience form (found on our website) if you took the course at another institution.

☐ ***Upload** *valid* CPR certification document. Must include Infant, Child (Pediatric) & Adult certification. CPR certification is valid for 2 years and must remain current throughout the program. [Q4]

☐ ***Upload or email** evidence of US Constitution completion (i.e. transcripts of PLSC 101, US Constitution. Exam) [Q4]

☐ **Submit and Pay ($55) Cal State Apply Application!** (Note: This is separate from the $50 program application fee)

* Document(s) should be uploaded and submitted at the time of application submission; however, the document can be submitted after the deadline BUT **must** be current and submitted by the completion of the program (CPR & US Constitution).
- After your application has been submitted, it will be reviewed and verified by the department. Once it is verified complete, you will receive an email invitation to interview with a faculty member.
- If there is something incomplete or incorrect in your application, you will be notified to upload the correct document(s) to your existing application on CalStateApply and email MSCPadmissions@fullerton.edu after you updated it.

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Pre-Requisites

All three prerequisite courses may be **"In Progress"** by the application deadline. However, they must be satisfied prior to the beginning of the program.

- ☐ **Child and Human Developments** (CSUF Courses: CAS 312 *or* CAS 315 *or* CAS 325A &B, *or* PSYC 361)
- ☐ **Introduction to Elementary Classroom Teachings** (CSUF Course: EDEL 315)
- ☐ **Cultural Pluralism** (CSUF Course EDEL 325).

IMPORTANT NOTES:
- ✓ Courses taken more than five years prior to the semester in which you begin the program must be petitioned and approved or retaken (forms found on website).
- ✓ For admission to the program a "B-" or better is required for EDEL 315 and EDEL 325.
- ✓ Courses are not offered during summer or intersession at CSUF.
- ✓ Cultural Pluralism (EDEL325) must be taken at a 4-year university.

EQUIVALENT COURSE
To determine if a course you have taken or would like to take is equivalent, review the Course Equivalency Chart found on the program website. If the course does not appear on the chart, and you feel it is a very similar course, you may petition the course. Petition forms can be found on the website.

IMPORTANT DETAILS TO REMEMBER

- ✓ **All Forms and information regarding the application process are are available at:**
  http://ed.fullerton.edu/edel/admissions/credential-program.php
- ✓ **Admissions Adviser Email MSCPadmissions@fullerton.edu**

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