Cal State Apply Tips
For Master’s Programs (Master’s Degree Only)

- When creating your profile, you must choose the following Degree Goal:
  - “Graduate (e.g. Master's, Doctoral) or Professional's Degree”
  - Our programs are “Education-Elementary Curriculum and Instruction” or “Educational Technology”

- There are four quadrants that must be completed before you submit your application:

  **Personal Information [Q1]**
  1. Complete all areas and answer all questions:
     - Release Statement
     - Biographic Information
     - Contact Information
     - Citizenship/Residency Information
     - Race & Ethnicity
     - Other Information
     - Financial and Parental Information

  **Academic History [Q2]**
  1. Colleges Attended: Enter every higher education institution attended, and dates attended.
  2. GPA Entries: Enter cumulative GPA for each institution (Credit Hours = Units)
  3. Standardized Tests: Click "I Am Not Adding Any Standardized Tests"

  **Supporting Information [Q3]**
  1. Experiences: Click "I Am Not Adding Any Experiences"

  **Program Materials [Q4]**
  1. **Read posted instructions carefully**
  2. Submit official transcripts to Admissions and Records:
  3. Documents: Upload either your teaching credential or Certificate of Clearance.
  4. Questions: Answer all questions. Please be sure to select the correct emphasis that you are interested (Only of C&I Applicants).

- Uploading documents to Q4 (nothing to upload in Q1, Q2 & Q3)
  - Save documents as PDFs
  - You can use a scanner or a mobile application to scan documents (i.e. Adobe Scan or Cam Scanner)
  - **DO NOT** take photos. Documents must be scanned. Ensure they are high quality and flat (i.e. no wrinkles or background images, such as tables, hands, clothing).

Questions? Email Academic Advisor, Jennifer Gutierrez at [jengutierrez@fullerton.edu](mailto:jengutierrez@fullerton.edu)