

Elementary and Bilingual Education Department

### **Multiple Subject Credential Program INTERN PROGRAM REQUIREMENTS**

The Multiple Subject Intern Program provides an opportunity for qualified candidates to obtain an Intern Credential enabling them to teach as a “highly qualified” credentialed teacher in public school classrooms while simultaneously completing the requirements for the Preliminary Credential. This enables candidates to meet public school district staffing needs for teachers.

Those interested must complete the prerequisite courses, examinations, and other requirements for admission into the Multiple Subject Credential Program, obtain an offer for temporary or probationary employment to be approved by the Intern Program Coordinator. There are multiple entry points into the Intern Program. Regular, ongoing support and supervision are provided by a Mentor Teacher determined at the time of hire and the University Supervisor. A professional program plan is determined for the Intern while in the Intern Program.

The Early Program Completion Option is described at the end of this document.

#### **REQUIREMENTS FOR PARTICIPATION IN INTERN PROGRAM**

Teacher Candidates must meet the following CTC and CSUF requirements in order to participate in the Intern Program:

- Acceptance into the Multiple Subject Credential Program, which includes a Bachelor’s Degree from a regionally accredited institution and passing scores on the Multiple Subjects CSET Exams.
- Approval of the Intern Program Coordinator to participate in Intern Program, specific approval for the specific teaching position offered and identification of University Supervisor.
- Successful completion of the First Semester of the program and the California Teaching Performance Assessment, as appropriate.
- Letter of job offer stating specific dates of hire to be approved by the Intern Program Coordinator and Credential Analyst.
- Offer of Assignment with identification of Mentor signed by principal

#### **INTERN PROGRAM RESPONSIBILITIES**

- The Intern Candidate will apply for an Intern Credential for the district of hire with the help of the CSUF Credential Preparation Center.
- As a school district employee, the Intern will be the teacher of record. At the time of hire, the teacher candidate and principal identify a mentor who will be immediately available to support the intern. The principal completes and signs an offer of assignment indicating who will be responsible for site mentoring and that the individual meets CTC requirements. Teacher Candidates in the Intern Program receive 72 hours (adjusted depending on date of entry) of on-site support and supervision shared between the on-site mentor and University supervisor. The Intern will submit monthly Activity Logs documenting Mentoring and University Supervision.
- An orientation to the Intern Program is provided by the Intern Program Coordinator. An Intern Program Plan is developed for the candidate.
- A Mentor/Intern Training is held each semester to review expectations and responsibilities. In addition, the candidate completes an Intern Professional Development Plan.
- Intern Candidates will receive University Supervision. Site visits for classroom observations will be



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followed by a written assessment of classroom practice.

- The Mentor and the University Supervisor will complete the evaluation of the Teaching Performance Expectations for the Intern and submit them online through the Online Evaluation System.

### **EARLY COMPLETION OPTION**

The Early Completion Option allows Intern Program Candidates to complete the two-semester program in one semester. To qualify for this early completion option, candidates must pass the appropriate teaching foundations examination, successfully complete the two instructional cycles of the CalTPA on the first attempt, pass the Reading Instruction Competence Assessment (RICA), and meet the requirement for teacher fitness. Qualifying candidates are exempt from the 120-hour preservice requirement, met by program prerequisite courses.