

## Coursework Option to Satisfy Subject Matter Competency for the Science-Biology or Education Specialist Credential Programs

The subject matter competency requirements for the Single Subject **Biology** or Education Specialist (Jr. or High School setting) Credential Programs can be satisfied by:

1. Completing all coursework as listed on the following pages. (**Note: Only courses listed below or its equivalent ([assist.org](http://assist.org)) will be accepted**), OR
2. Completing all courses for a specific subtest(s) in combination with a passing score(s) on the other CSET subtest(s) for Biology.

All courses must be completed with a grade of C- or higher (CR is also acceptable). Course requirements may also be met with the following: passing score on equivalent AP or IB exams, articulated community college courses, or CLEP exams.

The following documents must be signed by an Advisor in the [SchoolsFirst Federal Credit Union Center for Careers in Teaching](#) in order to be used as evidence of satisfying the subject matter requirements. Contact the Center at (657) 278-7130 or [askcct@fullerton.edu](mailto:askcct@fullerton.edu) for additional information.

### INSTRUCTIONS:

If you have **completed the required coursework** for one or more of the CSET subtests, you may complete this form and the following guidelines to request verification of satisfying subject matter competency.

If you are **currently enrolled in any of the required courses** and are applying to the credential program for an upcoming term, you may request verification before the courses are completed. Please note, final grades will be required to verify subject matter competency and all courses must be completed prior to the start of the credential program.

- REQUIRED COURSE:** The courses listed (or the equivalent, such as an articulated community college course) are the specific courses that must be completed to meet each requirement. If you believe you have completed the requirement with a course not included on the list, you must submit course syllabi with this document so that the course can be reviewed for approval.
- COURSE OR EXAM COMPLETED:** Enter the course or exam you completed for each requirement.
- COMPLETED @ (institution):** Enter the institution at which the course was completed. If the requirement was met by equivalent exam, enter the exam taken.
- SEMESTER COMPLETED (Sem/Yr):** Enter the term the course was completed (for example "Fall/2019"). If the requirement was met by equivalent exam, enter the date the exam was taken.
- GRADE or SCORE RECEIVED:** If the course is currently in progress, enter "IP".
- Attach supporting documentation:** Provide copies of transcripts that include any courses listed below; provide a copy of official test score reports for any exams listed below.
- Save this form and all supporting documents in PDF format (preferably as one document).
- Save each file as "Last Name\_First Name\_CWID\_Name of document".
  - For example: Doe\_Jane\_999999999\_CSUF Transcript"
- Submit all files [here](#).

**Please Note:** Your coursework will be reviewed 10-14 business days after submitting the request if all required documentation is submitted as instructed. Incomplete requests will not be reviewed. You will be contacted via email once the review is completed. Please be sure to include accurate contact information.

## Coursework Option to Satisfy Subject Matter Competency for the Science-Biology or Education Specialist Credential Programs

**Name:** \_\_\_\_\_  
**CWID** (if applicable): \_\_\_\_\_  
**Email** (if you are a *current* CSUF student, please include your student email): \_\_\_\_\_


### CSET Science Subtest 1: General Science

	Required Course	Course or Exam Completed	Completed @ (institution)	Semester Completed (Sem/Yr)	Grade or Score Received
Physical Sciences	CHEM 120A				
	CHEM 120B				
	GEOL 101				
	GEOL 140				
	PHYS 211/211L				
Life Sciences	BIOL 101/101L				
Earth & Space Sciences	ASTR 101/101L				
Additional coursework	MATH 150A				
	MATH 150B				

**STOP! Do not write below this line.**

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Subtest 1 requirements met by coursework and/or exams:     Yes     No

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Upon verification of all fields completed as outlined above, the Credential Analyst or other authorized signature below verifies that Subject Matter Competency for subtest 1 has been met.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Coursework Option to Satisfy Subject Matter Competency for the Science-Biology or Education Specialist Credential Programs

**Name:** \_\_\_\_\_  
**CWID** (if applicable): \_\_\_\_\_  
**Email** (if you are a *current* CSUF student, please include your student email): \_\_\_\_\_


### CSET Science Subtest 2: Biology

	Required Course	Course or Exam Completed	Completed @ (institution)	Semester Completed (Sem/Yr)	Grade or Score Received
<b>Molecules to Organisms</b>	BIOL 302				
	CHEM 301A				
	CHEM 306A				
<b>Ecosystems</b>	BIOL 300				
<b>Heredity</b>	BIOL 251				
	BIOL 253L				
<b>Biological Evolution</b>	BIOL 325				
<b>Additional coursework</b>	MATH 130				
	MATH 338				
<b>Additional 7 upper division units in BIOL</b>					

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Subtest 2 requirements met by coursework and/or exams:       Yes       No

**Comments:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Upon verification of all fields completed as outlined above, the Credential Analyst or other authorized signature below verifies that Subject Matter Competency for subtest 2 has been met.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_